



## 2015 Monthly Submission Schedule

As specified in the Utah Emergency Medical Services Act (Utah Code Title 26 Chapter 8a Section 253), all acute care hospitals are required to regularly submit trauma data to the trauma registry. The submission schedule for calendar year **2015** is shown below. Late notices and submission status notifications are sent by the IICRC with a copy to BEMSP.

Q1 2015			Q2 2015			Q3 2015			Q4 2015		
JAN 2015 Due June 30, 2015	FEB 2015 Due July 31, 2015	MAR 2015 Due Aug 31, 2015	APR 2015 Due Sept 30, 2015	MAY 2015 Due Oct 31, 2015	JUNE 2015 Due Nov 30, 2015	JULY 2015 Due Dec 31, 2015	AUG 2015 Due Jan 31, 2016	SEPT 2015 Due Feb 28, 2016	OCT 2015 Due Mar 31, 2016	NOV 2015 Due Apr 30, 2016	DEC 2015 Due May 31, 2016
Late notice sent 7/1/15	Late notice sent 8/1/15	Late notice sent 9/1/15	Late notice sent 10/1/15	Late notice sent 11/1/15	Late notice sent 12/1/15	Late notice sent 1/1/16	Late notice sent 2/1/16	Late notice sent 3/1/16	Late notice sent 4/1/16	Late notice sent 5/1/16	Late notice sent 6/1/16

### Common Null Values

These values are to be used with each of the Utah Trauma Registry Data Elements described in this document which have been defined to accept the Null Values.

<i>Utah Values</i>	<i>NTDS Values</i>	<i>Description</i>
NA	1	Not Applicable
NOT	2	Not Known/Not Recorded

**Additional Information:** For any collection of data to be of value and reliable, a strong commitment must be made to ensure the correct documentation of incomplete data.

- **Not Applicable:** This null value code should be utilized if at the time of patient care documentation, the information requested did not apply to the case at hand. For example, variables documenting EMS care would be “Not Applicable” if a patient self-transport to the hospital.
- **Not Known/Not Recorded:** This null value applies if, at the time of patient care documentation, information was unknown to the patient, family, or health care provider **or** the information was not documented in the patient’s record. Use of this value documents that there was an attempt to obtain information but it was unknown by all parties involved at the time of documentation, or that the information was not supplied or documented in the patient’s record. For example, injury date and time may be documented in the hospital patient care report as “Unknown” or the patient arrived by ambulance; however, no EMS run sheet is in the patient record.